

[LOCAL COURT LETTERHEAD]

Administrative Order [year] - [number]

**TWO-WAY INTERACTIVE VIDEO PROCEEDINGS (Probate Court and Family
Division of Circuit Court)**

IT IS ORDERED:

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order 2001-4 and the Standards for Use of Interactive Video Technology in Conducting Involuntary Commitment, Child Protective, and Juvenile Delinquency Hearings in Pilot Courts. The purpose of this order is to authorize experimental use of two-way interactive video technology to conduct certain specified proceedings in this court.

1. Two-way interactive video and facsimile equipment shall be installed off-site from the [insert name of place] (*specify whether hospital, mental health facility, jail, detention facility, or other placement facility*) located at [insert location] to the courtroom(s) in the [insert name of county and court] court for *[choose one or more of the following]*

a. hearings concerning initial involuntary treatment and continuing treatment in mental health cases.

b. preliminary hearings and review hearings in child protective proceedings.

c. preliminary hearings held in juvenile delinquency proceedings to satisfy the requirements of MCR 5.935(A)(1), and post-dispositional progress reviews and dispositional review hearings, where the court does not order a more physically restrictive level of placement or more restrictive treatment of the juvenile.

2. Two-way interactive video and facsimile equipment shall comply with standards issued by the State Court Administrative Office as prescribed in the Standards for Use of Interactive Video Technology in Conducting Involuntary Commitment, Child Protective, and Juvenile Delinquency Hearings in Pilot Courts.

3. [Insert name of place] (*specify whether hospital, mental health facility, jail,*

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detention facility, or other placement facility) will provide a hearing room for containing the two-way interactive video receiver with a screen of not less than nineteen (19) inches, transmitter and facsimile equipment to be used during the proceeding. The off-site hearing room shall not be open to the public, but the two-way interactive video courtroom shall be accessible by and open to the public for public viewing.

4. To provide public access to all two-way interactive video proceedings, a large screen monitor shall be located in the courtroom(s) of this court.

5. All documents necessary to conduct these proceedings, such as petitions for hospitalization, clinical certificates, orders to take/place, etc., may be faxed between [insert name of place] (*specify whether hospital, mental health facility, jail, detention facility, or other placement facility*) and the court and shall become part of the court file. The original copy of the document shall be placed in the court file as soon as practicable.

6. The Judge/Referee has the sole discretion to terminate or suspend a two-way interactive video proceeding once initiated and to require that the individual subject to the petition be brought physically before the court.

7. If the courtroom to be used for IVT utilizes a video recording system, the system will be adapted to allow for site-to-site video hearings and recordings. [*Optional*]

8. Statistics that will assist the State Court Administrative Office in the assessment of two-way interactive video proceedings will be provided upon request.

Effective Date:

Date:

Chief Judge Signature: